



23rd November, 2017

Dear Parents,

Graduation is fast approaching and we are all getting very excited. We would love some parent help on the day to get set up for the disco in the multi purpose room as we will be busy rehearsing. Here is what is needed on the day between **9.00 and 11am**.

- *Move furniture out of the way
- *Black out windows using garbage bags and black cloth
- *Hang decorations
- *Set up door arch
- *Hang fairy lights

All of the above materials will be supplied, we just need your creative flair and muscle.

Please indicate below if you are able to assist. Once the decorating begins students will not be allowed access.

Best Regards,
Melissa Swayn, Carli Hunter and Kate Stranger

GRADE 6 GRADUATION HELPERS

I _____ will be able to assist in the setting up of the disco for Graduation on Wednesday 20th December from 9-11am and can be contacted on _____ (mobile).